

LAXTON AND MOORHOUSE PARISH COUNCIL

Minutes of the Parish Council Meeting held on 6.30 pm on Tuesday 25 May 2021 at The Visitor Centre, Laxton

Present: Councillors:

M. Manning (chair)
S. Hill
R. Hennell
M. Hennell
J.Hill
S,Rose

In attendance at parish council meeting

C. Millward (Clerk)

		ACTION
LMPC/40/21	<p>Election of Officers: The following were elected: (a) Chair – Mr Manning (unanimous) (b) Vice-Chair - Mr S Hill (unanimous) (c) Accounts scrutineer –Mr S Hill (unanimous) (d) Defibrillator inspection councillor - Mr J Hill (unanimous) (e) Resilience store keyholder – Mr Roy Hennell (unanimous) (f) Flood contact – Mr M Manning (unanimous)</p>	
LMPC/41/21	<p>Apologies for absence: Apologies were accepted from Mr M Hennell. Mr Godson was also absent. Councillors Michael and Pringle had not attended due to Covid 19 restrictions on numbers.</p>	
LMPC/42/21	<p>Declarations of interest: The chair declared an interest as a member of the sports field committee in item 11 (Property matters – including sports field and Glebe Field and sub-tenancy and associated legal services).</p> <p>There were no other declarations of interest, direct or indirect, in any items of business on the agenda.</p>	
LMPC/43/21	<p>Dispensations: None required.</p>	
LMPC/44/21	<p>10 Minutes public speaking: No public present. Nothing raised.</p>	
LMPC/45/21	<p>Minutes of the parish council meeting held on 23 March 2021: The minutes of the meeting held on 23 March 2021 were agreed as a true record to be signed by the chair at a later date when face to face contact is possible.</p>	Chair
LMPC/46/21	<p>Matters arising: No other matters arising which were not otherwise on the agenda.</p>	
LMPC/47/20	<p>Reports from district and county councillors: Mr Pringle’s report had been noted at the preceding annual parish meeting. The chair read Mrs Michael’s written report.</p>	
LMPC/48/21	<p>Reports from councillors: It was noted that SNG meetings might resume once Covid 19 restrictions were lifted further.</p>	Chair/

	<p>Councillors noted that Laxton Visitor Centre trustees were meeting Mr G Pierrepont of the Thoresby Estate before his presentation to the parish council on 13 July 2021. They also noted that the Thoresby events manager had referred to the possibility of organising a heritage day to mark the new ownership. In this regard, councillors discussed the need for update signage, signage currently referring to the Crown Estate. Councillors will consider at their additional June 2021 meeting the matters to be raised with Mr Pierrepont, Covid 19 risk measures necessitating a swift meeting pending the planned easing of restrictions on 21 June 2021.</p>	<p>SM</p> <p>Clerk</p> <p>Clerk</p>
<p>LMPC/49/21</p>	<p>Financial Matters:</p> <p>a. Financial position as at 30 April 2021: Councillors considered and noted the clerk's report showing the precise financial position at 30 April 2021 (incorporating the 2021-22 budget figures).</p> <p>b. Accounts for payment: The council unanimously approved eight payments totalling £584.08.</p> <p>c. 2021 schedule of fixed assets: The council unanimously approved the schedule valuing fixed assets at £26,990.</p> <p>d. To agree the 2020/2021 annual accounts: Agreed.</p> <p>e. To certify exemption from limited assurance review under section 9 Local Audit (Smaller Authorities) Regulations 2015: Councillors certified that, as:</p> <ol style="list-style-type: none"> i. Both the council's annual gross income and expenditure for 2020/21 were less than £25000, and ii. The council had been in existence since before 1 April 2014, and iii. The external auditor had taken no step in relation to 2019/20 which precluded exemption and iv. The court had made no declaration under section 28(3) of the Audit and Accountability Act 2014 <p>the council was exempt from a limited assurance review and authorised the clerk and chair to sign the certificate of exemption.</p> <p>f. To authorise the chair and the clerk to sign Section 1 (Annual Governance Statement) of the Annual Governance and Accountability Return: The Annual Return was presented incorporating the completed internal auditor's report. Councillors considered the contents together with the internal auditor's comments. They unanimously authorised the chair and clerk to sign Section 1 (Annual governance statement) which they will arrange, socially distantly, councillors' approval having been obtained.</p> <p>g. To authorise the chair and the clerk to sign Section 2 (Accounting Statements) of the Annual Governance and Accountability Return Having considered the contents, schedule of fixed assets and variances, councillors unanimously authorised the chair and clerk to sign Section 2 (Accounting Statements)</p> <p>h. Review system of internal control and internal audit system effectiveness: Councillors discussed the operation of the system of internal control and agreed that it remained adequate and continued to operate effectively. Councillors also reviewed the effectiveness of the internal audit system and agreed that, taking account of the straightforward nature of the council's transactions this year, it operated effectively on an annual basis.</p> <p>i. Risk assessment 2021 – 22: Councillors considered and approved the draft revised risk assessment for 2019-20 circulated by the clerk.</p> <p>j. 2021-22 insurance arrangements: Included on the agenda in error</p> <p>k. Use of reserves: deferred to additional meeting in June 2021 when restrictions should have eased.</p>	

<p>LMPC/50/21</p>	<p>Property matters including sports field and Glebe Field and sub tenancy and associated legal services: Councillors unanimously authorised the chair to sign the letter of retainer with Larken & Co in respect of the sub tenancy of Glebe Field. Councillors discussed the extent of the boundaries and possible restrictions on the use of the land including protection against the introduction of foreign species. They agreed to consider the restrictions required by email and in more detail at the additional meeting in June 2021, when lockdown restrictions should have eased.</p>	<p>Agenda</p>
<p>LMPC/51/21</p>	<p>Future of Newark livestock market: Councillors agreed that the future of the market being beyond their control, the matter should be removed from the agenda pending any developments.</p>	
<p>LMPC/52/21</p>	<p>Planning matters: a. Applications: 1/01015/S73 Application for variation of condition 02 to replace approved drawings attached to planning permission 21/00130/HOUSE; Conversion of attached outbuilding to residential accommodation Hollybush Main Street Laxton Councillors considered the application and unanimously decided that they had no objection to the proposal. b. To note planning decisions by NSDC: None c. Planning Appeal - APP/B3030/D/21/3271674 – Vicarage Cottage, High Street, Laxton, NG22 0NX – Construction of first floor to outbuilding: Councillors had nothing to add in relation to the appeal. d. Compliance: No matters raised.</p>	<p>Clerk</p>
<p>LMPC/53/21</p>	<p>Defibrillator inspection report: Mr M Hennell had reported that he had completed the inspection. There were no issues. The new pads had been delivered to the chair.</p>	
<p>LMPC/54/21</p>	<p>Village environment and appearance, including: a. Adoption of Laxton telephone kiosk: Following discussion, councillors agreed to proceed with the adoption and authorised the chair to sign the adoption agreement at a cost of £1. The clerk will arrange insurance on completion of the agreement. b. Relocation – 30 mph speed signs to village entries: The clerk will press Mr Pringle for a progress update. c. Fibre broadband for Moorhouse: The clerk will invite the NCC broadband officer to the September 2021 meeting. d. Speeding traffic including possible weight limit: The clerk will chase the brickyard and Forestry Commission in relation to her correspondence requesting that their vehicles take an alternative route to that through the village. e. Bar Farmhouse: Mrs Michael had confirmed that steps were being taken preparatory to repair work by NSDC. f. Electricity for Christmas tree: Councillors will consider the quote and alternative sites (including the pinfold and grass area outside the pub)/power sources (including the phone kiosk) for discussion at the additional June 2021 meeting when discussion without masks and social distancing should be possible.</p>	<p>Clerk Clerk Clerk Clerk Cllrs</p>
<p>LMPC/55/21</p>	<p>Service faults: None.</p>	
<p>LMPC/56/21</p>	<p>Correspondence: All items of correspondence noted</p>	
<p>LMPC/57/21</p>	<p>Agenda items for next meeting: As above</p>	

LMPC/58/ 21	Date of next meeting: Wednesday 23 June 2021 Councillors agreed that their regular meetings should move to Wednesdays with effect from the additional June 2021 meeting with the exception of the meeting to be attended by Mr Pierrepont on 13 July 2021.	
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The meeting closed at 7.50 pm